

ACTIVINSPIRE TIPS & TRICKS

Using the Revealer Tool:

1. Open **ActivInspire**
2. Set up the page(s) as desired
3. Select the page to which you'd like to add the Revealer Tool
4. Click on the **Properties Browser**
 - a. If you do not see your browsers, click **View** and select **Browsers**
5. Open the **Tools** section
6. In the **Page Tools** drop down menu, select **Revealer Tool**
7. Turn to the flipchart page before and after the one that you are using the flipchart page
8. In the **Page Tools** drop down menu, select **Tools Off** (this ensures that the Revealer tool will only be on the page(s) you select)

To use the reveal tool, simply drag from any of the sides (top, side, or bottom) to incrementally reveal information on the page.

Setting the Revealer Tool Position:

You can select a spot on the page for the Revealer Tool to begin.

1. Drag the Revealer Tool down to the desired location on the page
2. Click on the **gray menu button** on the Revealer Tool
3. Select **Save Revealer Position**
4. Repeat for any other pages that have the Revealer Tool

