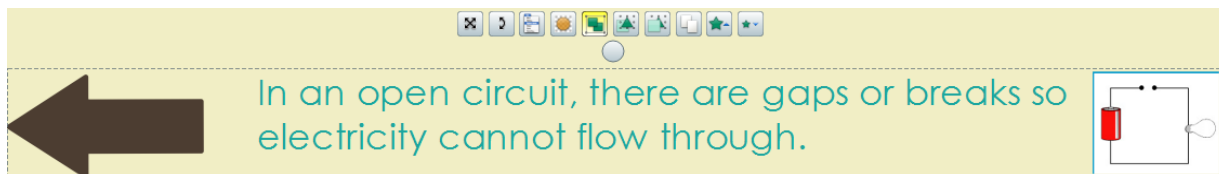
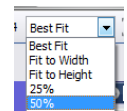


# ACTIVINSPIRE TIPS & TRICKS

## Creating Pull Tabs

1. Change your view to 50%.
2. Use the shape tool to create the shape you wish to use as the pull tab.
3. Put any images or text that you want on the pull tab.
4. Add the text and/or images you want to hide.
5. Click on the select tool.
6. Click and drag across all of the objects that will be part of the pull tab.
7. Right click on any of those objects and select Grouped.



8. Place the pull tab where you'd like it to be on the page.
9. Click on the Properties Browser (be sure that your pull tab is selected).
10. Click on the plus sign next to Restrictors.
11. In the drop down menu next to Can Move, select Horizontally.
12. Click back on the pull tab to set the action.
13. Change your view back to Best Fit.
14. SAVE!

