

# ACTIVINSPIRE TIPS & TRICKS

## ***Insert Link:***

1. Open **ActivInspire**
2. Place an object on the page (clipart, image, text, shape, etc.) that will be the trigger to open a website
3. Resize and move the object as desired
4. Select the object by clicking on it one time
5. Open the **Action Browser**
  - a. If you don't see your browsers, click on **View** and select **Browsers**
6. Under the **Current Selection** tab, scroll down to find **Open Website** and select it
7. In the URL box, type in (or copy and paste in) the web address for the website you'd like to open
8. Click **Apply Changes**

**NOTE:** If you need to make changes, click on the design mode button (blue) in the top right corner of the screen to go to edit mode (orange). While in edit mode:

- Open the action browser
- Click on the object that has the action
- Edit the URL as needed
- Click **Apply Changes**

If you want to remove the link, click **Remove Existing**.

