

ACTIVINSPIRE TIPS & TRICKS

Importing PowerPoints

1. Open ActivInspire.
2. Click on File, Import.
3. Choose either PowerPoint as Images or PowerPoint as Objects.
 - a. **As Images**-inserts the slides as backgrounds that cannot be modified
 - b. **As Objects**-inserts the items as objects on the page that can be modified and manipulated
4. Browse to the location of the PowerPoint file and click Open.
5. The file will be imported as a new flipchart.

