

ACTIVINSPIRE TIPS & TRICKS

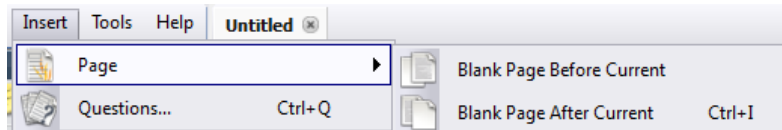
Adding Pages to your Flipchart:

Method 1: Adding a Page to the END of your Flipchart

1. Be sure that you are on the last page of your flipchart
2. Click the next page navigation arrow on your toolstrip

Method 2: Adding a Page between Existing Pages in your Flipchart

1. Be sure that you are on the page where you'd like to add a blank page either before or after



2. Click **Insert** from the top menu
3. Select **Page**
4. From the menu that appears, either click **Blank Page Before Current** or **Blank Page After Current**