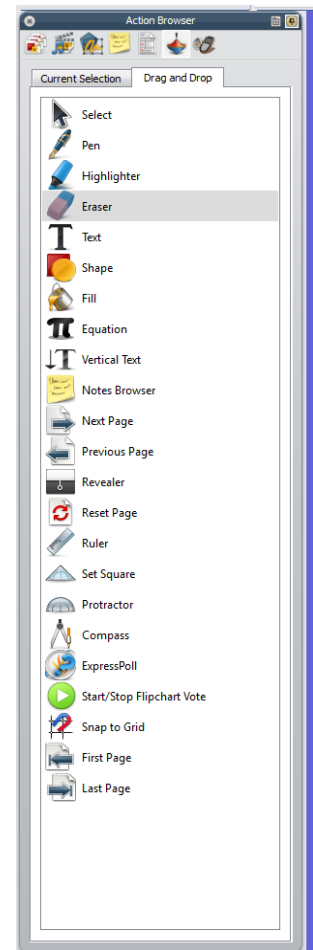


ACTIVINSPIRE TIPS & TRICKS

Drag and Drop Actions

Add action icon to page

1. Open ActivInspire.
2. Click on the **Action Browser**.
3. Select the **Drag and Drop** tab.
4. Choose the action you wish to drop onto the page.
5. Drag and place where desired.
6. To move or resize, switch to *Design (orange) mode*.
7. To use the action, switch to *Presentation (blue) mode*.
8. To remove the action, select the icon while in Design mode and delete.



Add action icon to text or image

1. Open ActivInspire.
2. Add text and images to page.
3. Open the **Action Browser**.
4. Select the **Drag and Drop** tab.
5. Choose the action you wish to add to text or image.
6. Drag and drop on top of text or image.
7. In Presentation (blue) mode, the cursor will change to the play arrow when hovered over the text or image.
8. To move or resize, switch to Design (orange) mode.

To remove the action from text or image

1. Switch to Design Mode.
2. Select the object.
3. Open the **Action Browser**.
4. Click on the **Current Selection** tab.
5. Click on **Remove Existing**.
6. Switch to Presentation Mode.

